

## **Steps and key points for starting bowling activity**

- 1) Confirm your school is NMAA charter member or affiliate member (<https://www.nmact.org/member-schools/> ). If not, then contact NMAA Bowling Representative to resolve.
- 2) Contact New Mexico High School Association, NMHSBA:
  - a. Identify your division (1A, 2A, 3A, 4A, 5A, 6A).
  - b. Contact NMHSBA association manager that you will be participating in the activity. Provide head coach name, email, phone, division.
  - c. NMHSBA adds you to the coaches/sponsor email list, so they receive any communications sent out.
  - d. Following instructions of the sent emails.
- 3) Our website ([www.nmhsba.org](http://www.nmhsba.org)) has everything to support the bowling activity.
- 4) Review the Coaches Guidelines document on the website ([http://www.nmhsba.org/newsletters/NMHSBA\\_Coach\\_Guidelines.pdf](http://www.nmhsba.org/newsletters/NMHSBA_Coach_Guidelines.pdf)) so you are aware of what the program is/does.
  - a. Email association manager any question you have on the material here.
  - b. The document you are using may be last season's. It is reviewed by the NMHSBA board around August to update to any latest changes needed. This updated version is published at the coaches meeting usually held in late September.
  - c. At or after the current season's coaches meeting you will fill out, sign, and return what is currently page 6 of the new document when you have decided that you are going to participate.
  - d. Once you have emailed that you will participate, NMHSBA will create or update an account for you on the website to login to the coach's menu event registration.
    - i. This is used to add/edit your school team roster, sign up teams for events, and assign students to your team(s) each week.
- 5) Meet with your Activity and/or Athletic Director to determine the school and/or district requirements for activities. They are your best resource. The following is a thought of what you may need to discuss with them.
  - a. Activity Sponsor requirement,
    - i. An activity usually has a teacher as a sponsor, but not all. It is school based.
    - ii. Do they need to be at all practices and/or competitions?
  - b. Coach requirement,
    - i. As an activity, NMHSBA does not require any certification. However, there is an online Level one via USBC if interested.
    - ii. Most coaches are volunteers that are familiar with bowling.
  - c. Volunteer Requirements
    - i. If you have volunteers who help, then they need to follow the school/district requires them to get a background check and badge.
  - d. Funding and money handling,
    - i. Work out the details of how your school bowling activity will be funded (school, students, donations, etc).
    - ii. Determine how the sponsor and/or coach must handle money.
    - iii. Determine how you will pay NMHSBA for the weekly, senior, and state tournaments. I have provided cost information below.
      1. We process cash, check, or PO.
      2. We provide a receipt on all payments at each event.
      3. If doing PO,
        - a. Work with school to see how you get the PO.
        - b. Schools vary in their method; weekly, monthly, or season.

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- i. NMHSBA prefers to send an invoice to the school monthly, but can accommodate whatever they need.
      - c. Will need you to provide us name and email to send invoices to.
    - e. Transportation
      - i. Work out how your transportation will be done to get team(s)/students(s) to the events.
        - 1. There are usually 10 weekly tournament events, a senior tournament event, and a state tournament event.
          - a. Most weekly events (8 of 10) are in Albuquerque.
          - b. The past few years we have had two out of town events. They have been Artesia, Farmington, and/or Las Cruces.
    - f. Process for physicals and insurance,
    - g. Participation -> Eighth Grade, Transfers, Home School, Charter school
    - h. Practices,
    - i. Lettering,
- 6) Work out details with your bowling center(s) for team practice times and their cost.
  - a. Other centers across the state involved in high school bowling activity charge the students \$1 to \$1.33 per game for practice. This is true for school practice times and whenever the student goes in on their own. We provide a sticker that you can put on their student ID cards to help identify to the center who they are.
- 7) Attend NMHSBA Coaches Meeting in September. We will establish a teleconference call setup for those that are out-of-town to call in, in case they cannot make it here. We review highlights and new additions of the coach's guidelines, review the planned schedule for events, etc.
- 8) Review the Coaches Menu document on the use of website ([http://www.nmhsba.org/newsletters/NMHSBA\\_CoachesMenu\\_Instructions.pdf](http://www.nmhsba.org/newsletters/NMHSBA_CoachesMenu_Instructions.pdf))
  - a. This informs you how to use the Coaches Menu event registration section once you have a website account.
- 9) Use the NMHSBA on-line database system to:
  - a. Enter and maintain your rosters, and
  - b. Register for the weekly events.
  - c. This database is downloaded each Friday to prepare for the Saturday events.
- 10) If you like, I am available to come and talk to the all interested parties (sponsor, coach(es), activity and/or athletic director, bowling center manager/proprietor, etc) about the bowling activity.

Some Other Key points of info for you:

- 1) Practices begin around the first week of October.
- 2) Weekly Tournament events begin around the first week of November. All tournaments are held on Saturday morning and/or afternoon. Current schedule is here <http://www.nmhsba.org/Tournaments2.aspx>.
  - a. There are usually two squads because we average about 42 to 48 teams each week.
  - b. NMHSBA usually conducts 10 or 11 weekly tournaments with the last weekly tournament event being held around the first or second week of February.
    - i. Teams are mixed gender of at least 5 bowlers with no more than 7 bowlers on a team.
    - ii. Schools may have more than one team participate per week.

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- iii. Teams are categorized into divisions (Advanced, Intermediate, Novice, or Rookie). The divisions are determined based on the top 5 averages of the bowlers assigned to that team. For example a team with the top 5 averages adding up to 775 or higher would be an Advanced team, a team with top 5 adding up to be between 650 and 755 would be Intermediate, etc. This setup is to allow schools to build bowlers during the season for state, and allow as many teams to compete as possible.
  - iv. All teams bowl 2 league standard ten pin games followed by 7 bakers. Bakers is where the team bowls a single game together where bowler 1 bowls frames 1 and 5, bowler 2 bowls frames 2 and 6, and so on. There are some other rules to this but it is the basic idea.
  - v. Cost has been \$50 per team per event. Does not matter if the team is 5, 6, or 7 person team.
  - vi. To ensure there is no confusion, there is no individual/singles events. The individual fee of \$10 is to cover other scenarios to assist in maximum participation, such as, school has additional bowlers but not enough for a team, we can combine with others to form a 5 person setup to allow them to still participate. There are so many options here it is difficult to cover them all.
  - vii. We hand out scholarship to individuals for the season's high game, high series, and high average to top 3 girls and bowls.
- 3) Senior event is a singles event. Information on how, what, where, and when for this can be found on the website  
[http://www.nmhsba.org/newsletters/NMHSBA\\_Senior\\_Flier.pdf](http://www.nmhsba.org/newsletters/NMHSBA_Senior_Flier.pdf).
- a. Cost has been \$15 per student.
  - b. There is scholarship funds provided to at least the top 25%.
- 4) State event ([http://www.nmhsba.org/newsletters/NMHSBA\\_State\\_Flier.pdf](http://www.nmhsba.org/newsletters/NMHSBA_State_Flier.pdf))
- a. State occurs about the second or third week of February.
  - b. It is a single team that consists of your best 5 to 8 bowlers to compete or state championship.
  - c. Competition is by school division.
    - i. Has been 3 divisions; 1A to 4A, 5A, and 6A.
  - d. All teams bowl 3 regular league standard ten pin games for seeding into division brackets. Each bracket match is best 2 out of 3 baker games.
  - e. Cost has been \$50.
  - f. Must have competed in at least four weekly events.
  - g. Recognition:
    - i. Team 1<sup>st</sup> place State Banner
    - ii. Team 1<sup>st</sup>, 2<sup>nd</sup> and maybe 3<sup>rd</sup> place trophy
    - iii. Individual medallion for 1<sup>st</sup> place State team members
    - iv. Individual medallions for each gender
      1. 5 High Series
      2. 3 High Game
- 5) Scholarship opportunities: NMHSBA has given over \$82,000 since 2009. We gave out \$17,525 in scholarship in 2018.
- a. Season -> Results of previous years is here  
[http://www.nmhsba.org/State/3A-4A-5A\\_Individual-Season.pdf](http://www.nmhsba.org/State/3A-4A-5A_Individual-Season.pdf)
  - b. Senior -> Results of previous events can be seen here  
<http://www.nmhsba.org/Documents.aspx?Fldr=SeniorTournamentResults>.
  - c. All-State -> Results of previous events can be seen here  
[http://www.nmhsba.org/State/5A\\_All-State.pdf](http://www.nmhsba.org/State/5A_All-State.pdf), [http://www.nmhsba.org/State/4A\\_All-State.pdf](http://www.nmhsba.org/State/4A_All-State.pdf), and [http://www.nmhsba.org/State/3A\\_All-State.pdf](http://www.nmhsba.org/State/3A_All-State.pdf).