

NMHSBA Coaches Meeting

23 Sep 19, 4:30 pm

- Call meeting to order by President.
- Roll call
 - Board
 - High Schools Sponsor and Coaches
 - Confirm all signed in on appropriate sheet (Association Manager (AM))
 - Call ins have been added to sign-in form
- Ask for any additions needed to Business areas (President)

There are many [hyperlinks](#) in this document to get you to the source(s).

President/AM Update - General

- Information provided
 - based on data as of [23 Sep 2019](#)
- NMAA Representative – Tammy Richards
- NMHSBA Communication
 - NMHSBA is the front line for NMAA, so correspond with us first.
 - If need for NMAA, then we will guide you there.
 - Send email (assocmgr@nmhsba.org), or use President phone (505-453-8615) and leave message.
 - We will get back to you as quickly as we can.

President/AM Update - Financial/Budget/Scholarship

- Financial

- Bank has sufficient funds (~\$4,000) for startup.
- School payments for NMHSBA events
 - Cash
 - Check
 - Purchase Orders (PO)
 - Accept weekly, monthly, annually, and by amount POs
 - Provide bookkeeper contact info to AM before first event
 - Must provide PO to AM before event(s) it cover(s)
 - NMHSBA sends Invoices monthly to Bookkeeper, unless school wants differently
 - CC coaches when sent
- Receipts
 - Provided for all payment types on the day of event

President's Update - Financial/Budget/Scholarship (cont)

- Budget

- Same as previous two years.

- Scholarship

- SMART is the controller of our scholarship funds.

- **Coaches need to be knowledgeable of [SMART Info document](#) on our website.**

- Total issued to date (2010-2019) - \$107,067.50

- 2019 -> \$23,425 (\$9,875 Senior; \$6,300 Season; \$7,250 All-State)

- We gave more than planned because we had accrued added funds

President's Update – Participating School Status

- Divisions - 5A, 4A, and 1-3A
- 23/29 – 23/0/9/0 schools
 - 5A - 13/14 – 13/0/1/0
 - Heard from – 13 (Alb. High, Cibola, Cleveland, Eldorado, Farmington, La Cueva, Las Cruces, Manzano, Piedra Vista, Rio Rancho, Sandia, Volcano Vista, West Mesa)
 - Not heard from – 1 (Atrisco Heritage)
 - 4A - 8/10 - 7/1/5/0
 - Heard from – 8 (Artesia, Del Norte, Espanola Valley, Grants, Kirtland Central, Los Lunas, Silver City, Taos)
 - Not heard from - 5 (Deming, Pojoaque)
 - 3A – 2/5 - 2/0/3/0
 - Heard from – 2 (Bosque Schools, East Mountain)
 - Not heard from - 3 (?Dulce, ?Loving, Sandia Prep)

GREEN (confirmed), ORANGE (not confirmed); BLACK (unknown), RED (no team); UNDERLINE (new);

Business – ongoing

NMAA

- Handbook

- Primarily sections 6 (By-laws), 8 (Activity), and 10 (charter/Home School/Alternate)

- Compete With Class

- Sportsmanship (Schools, coaches, students, and parents)
- Coaches need to do the following
 - Watch the Pre-season Meeting Video (6:34 min)
 - Read the Compete with Class Curriculum document
- Recommend coaches have a meeting with students to do video and review student info in document
- Recommend coaches have a meeting with parents to do video and review parent info in document

Business – ongoing

NMAA (continued)

- Eligibility

- NMAA Eligibility Petition Document Info

- **Forms that must be filled out, handled, and kept together by school administration.**
- **No matter what it is, you need to contact Activity Director and/or NMAA to resolve.**

- NMAA Verification of Eligibility for Activity Form

- Activity Director may have the form on hand
- **List of eligible students must be attached to the submitted eligibility form.**
- When and Where Filed
 - with NMHSBA
 - Before first event. If before 12/30 current year, it is based on last year's ending semester
 - At end of each semester during season.
 - At grading period if you need to update for new student or an eligible person not eligible at semester.
 - with NMAA
 - After the last semester before State. **Check state block.**

- NMAA Scholastic Eligibility Changed in 2018 (email sent to all coaches on 8/2/2018)

- Semester check versus grading period, unless eligible at grading period
- No Fs

Business – ongoing

- [NMHSBA Website](#)
 - [Documents links tab](#)
 - NMHSBA Documents or links to non-NMHSBA documents are here.
 - Key: [Coaches Guidelines](#), [Coaches Menu Instructions](#), [Frequently Asked Questions \(FAQ\)](#)
 - [Coaches Menu Section](#)
 - Requires login. Let us know if you need it.
 - Update/Maintain your rosters (students, coach, sponsor, etc).
 - Make sure of **spellings, grad yr**, etc
 - Only **one sponsor, one head coach**, many asst sponsors or asst coaches
 - Averages
 - Weekly Team Registrations
 - Head coach does not have to be assigned to a team. They show on sign-in sheet just being HC.
 - Assign a different coach to each team. That way they show up on sign-in sheet
 - Results
 - [Weekly Scores](#), [Weekly Individual Scores](#), and Yearly Results ([Average Books](#), [Senior](#), [State](#), [All-State](#), [Season](#))
 - Tournament Schedule (see next slide)

Business – ongoing

- [Season Tournament Schedule](#)
 - NMHSBA website tournament tab kept up-to-date as we know
 - 10 weekly events
 - First one is 2 Nov
 - Last one is 1 Feb
 - [Senior Tournament Flier](#) (Saturday 8 Feb)
 - [State Tournament Flier](#)
 - Two days
 - 14 Feb, FRIDAY -> 5A
 - 15 Feb, SATURDAY -> 4A
 - NMAA policy 8.1.4 addition (AED and EAP requirement)

Business – ongoing

- Awards/Scholarships
 - Weekly
 - Traveling trophy for top 2 in each division
 - Certificates for the members on those placing teams
 - All-State
 - Recognizes eight 5A, five 4A, and five 1-3A students in each gender.
 - Patch and scholarship.
 - Season Awards
 - Recognizes top 4 Averages, Series, and Game of each Gender based on weekly tournament scores.
 - At least 10 games for Average award. At least 5 games for others.
 - Certificate and Scholarship
 - Senior Tournament
 - Recognizes top 25% of seniors with max of 24 seniors
 - Certificate and Scholarship
- Season Patches
- State Patches by NMAA Vendor

Business – ongoing

- Coaches Guideline Review

- Coaches need to take specific note of **green** font items in the document.
- Know NMAA, state, district, and school policies for
 - eligibility,
 - Scholastic
 - School Infraction policy
 - travel,
 - transfers,
 - 8th grade – most districts except Albuquerque Public Schools,
 - Volunteers
 - **Must file copy of your school's volunteers form with us**
 - **State legislature has new requirement, so everyone may need to redo this year.**
 - **FBI background, now \$44 per 2 years**
 - **Check with your school and district.**
- Physical and Insurance requirement
 - **Annually.** If done after 1 Apr this year they are still good this year.
 - **Must be completed before they can practice.**

Business – ongoing

Coaches Guideline Review (cont)

- [Student Amateur Status](#) - USBC rule 400 (USBC Youth eligibility)
 - Youth bowlers **may not bowl in any activity** (substitute or pace included) which offers any of the following as prizes:
 - Cash or bonds
 - Merchandise exceeding \$500 in value
 - Youth **may bowl in Adult SINGLES leagues/tournament competition** (including sidepots/brackets) offering such prizes as mentioned above as long as their rules allow it **provided prior to bowling**:
 - The youth signs the [USBC Singles Competition Prize Waiver](#) and the competition agrees to award the youth's prize in the form of a scholarship; or
 - The youth signs the [USBC Singles Competition Prize Waiver](#) waiving his/her rights to any prizes which may be in violation of this rule.
 - It may become harder for students to do an adult league because of the new USBC Safesport change. Adult leagues are introducing a rule for no person under the age of 18 allowed.
 - If there are any questions, then you should bring it to NMHSBA for review

Business – ongoing

Coaches Guideline Review (cont)

- Dress Code for coaches and students
- Electronic devices
- Center outside food and drink policy
- 3 Ball limit
- Weekly Event time sign-up by Wed 7 pm, changes by Fri 7 pm
- Tournament coach sign in sheet only modifiable by Head coach
- Look at schedule, talk to your parents, and provide dates your school will work events as soon as possible.
- Sign and provide page 7 (Coaches signature page) to Assoc. Mgr. before first competing event.
- If you do not understand the information in this document, then email Assoc. Mgr. for clarification
- Questions?

- Business - New
 - USBC Registered Volunteer Program ([RVP](#)) and [Safesport](#)
 - Response from USBC Rules that applies to NMHSBA
 - Only person certifying tournaments must be RVP and Safesport
 - No High School Coach or volunteer is required to have either one, unless they are also a USBC certified Coach. Not a bad idea for you to do. It is a 90 minute video w/ certificate.
 - Any student that is USBC certified and 18 or older must do USBC Safesport.
 - NMHSBA Board
 - Elections
 - Three Directors
 - Filled out forms from on-line and submitted to AM by 18 Sep.
 - Main commitment is being available for several weekends to help conduct the tournaments.
 - Have two other director positions to fill.
 - Were not filled previous years
 - These are not voted on. They are filled by the board IAW by-laws.
 - If you cannot be on the board, but want to help out, let us know.
- Questions
 - None provided before meeting
- Adjournment